

NEW HIRES

New Hire Type	Status	Track	Proposed Rank	Department Responsibilities		Candidate Submits							Department Submits		
				New position request (Sinai Cloud)	Initiates Appointment Process in Sinai Central APT Tracker	CV	Intellectual Property Assignment Agreement	Affidavit And Acknowledgment of Policies	Oath of Allegiance	Track/ Non-Track Specific Addendum*	# of Top Publications	# Reviewers to Suggest for Review List	APT Processing Form**	Chair Statement***	
Salaried	Full-time	Instructor	Instructor	x	x	x	x	x	x				x		
			Clinical Practice and/or Administrative Leadership (Non-Tenured Track)	Assistant Professor	x	x	x	x	x	x				x	
				Associate Professor	x	x	x	x	x	x		6			x
		Professor		x	x	x	x	x	x		10			x	
		Clinician Educator or Scientist Educator	Assistant Professor	x	x	x	x	x	x				x		
			Associate Professor	x	x	x	x	x	x		Non-tenure: 3 Tenure: 5	Non-tenure: 10 Tenure: 15		x	
			Professor	x	x	x	x	x	x		5	15		x	
		Research	Assistant Professor	x	x	x	x	x	x				x		
			Associate Professor	x	x	x	x	x	x		Non-tenure: 3 Tenure: 5	Non-tenure: 6 Tenure: 15		x	
			Professor	x	x	x	x	x	x		5	Non-tenure: 10 Tenure: 15		x	
		Investigator	Assistant Professor	x	x	x	x	x	x					x	
			Associate Professor	x	x	x	x	x	x		Non-tenure: 3 Tenure: 5	15		x	
	Professor		x	x	x	x	x	x		5	15		x		
	Part-time (no tracks)	Sole/ Mult Employer PT	Clinical Instructor	x	x	x	x	x	x				x		
			Assistant Clinical Professor	x	x	x	x	x	x				x		
			Associate Clinical Professor	x	x	x	x	x	x				x		
		Career PT/ PT Researcher	Clinical Professor	x	x	x	x	x	x		5	10		x	
			Instructor	x	x	x	x	x	x				x		
			Assistant Professor	x	x	x	x	x	x				x		
	Other Titles	Affiliate Track	Associate Professor	x	x	x	x	x	x				x		
			Professor	x	x	x	x	x	x		5	10		x	
			Clinical Professor	x	x	x	x	x	x				x		
		N/A	Research Assistant	x	x	x	x	x	x				x		
			Teaching Assistant	x	x	x	x	x	x				x		
			Associate	x	x	x	x	x	x				x		
	Non-salaried	Voluntary	N/A	Clinical Instructor	pending worker request	x	x	x	x	x				x	
				Assistant Clinical Professor	pending worker request	x	x	x	x	x				x	
				Associate Clinical Professor	pending worker request	x	x	x	x	x			5		x
				Clinical Professor	pending worker request	x	x	x	x	x		5	10		x
		Adjunct	N/A	Adjunct Instructor	pending worker request	x	x	x	x	x				x	
Adjunct Clinical Instructor				pending worker request	x	x	x	x	x				x		
Adjunct Assistant Professor				pending worker request	x	x	x	x	x				x		
Adjunct Assistant Clinical Professor				pending worker request	x	x	x	x	x				x		
Adjunct Associate Professor				pending worker request	x	x	x	x	x					x	
Adjunct Associate Clinical Professor				pending worker request	x	x	x	x	x					x	
Adjunct Professor				pending worker request	x	x	x	x	x					x	
Adjunct Clinical Professor				pending worker request	x	x	x	x	x					x	
Adjunct Associate				pending worker request	x	x	x	x	x				x		
Adjunct Research Assistant				pending worker request	x	x	x	x	x				x		
Adjunct Teaching Assistant				pending worker request	x	x	x	x	x				x		
Visiting				N/A	Visiting Instructor	pending worker request	x	x	x	x	x				x
		Visiting Clinical Instructor	pending worker request		x	x	x	x	x				x		
		Visiting Assistant Professor	pending worker request		x	x	x	x	x				x		
		Visiting Assistant Clinical Professor	pending worker request		x	x	x	x	x				x		
		Visiting Associate Professor	pending worker request		x	x	x	x	x					x	
		Visiting Associate Clinical Professor	pending worker request		x	x	x	x	x					x	
		Visiting Professor	pending worker request		x	x	x	x	x					x	
		Visiting Clinical Professor	pending worker request		x	x	x	x	x					x	
		Visiting Lecturer	pending worker request		x	x	x	x	x					x	
		Visiting Research Assistant	pending worker request		x	x	x	x	x					x	
		Visiting Teaching Assistant	pending worker request		x	x	x	x	x					x	
		Lecturers	N/A		Lecturer	pending worker request	x	x	x	x	x				x
Professorial Lecturer				pending worker request	x	x	x	x	x					x	

*Includes the Clinical Practice Information Addendum for the CPAL Track, the Clinician Educator OR Scientist Educator Track Information Addendum for the CESE Track, or the Non-Track Specific Addendum for PT, Voluntary and Affiliates

**Chair Statements required for all Faculty being appointed to the Investigator Track

***No Offer Letter should be attached with submission